



NATCO Pharma Limited

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CIN : L24230TG1981PLC003201 www.natcopharma.co.in

NOTICE OF 37th ANNUAL GENERAL MEETING, INFORMATION ON REMOTE E-VOTING, BOOK CLOSURE AND OTHER INFORMATION

Notice is hereby given that the 37th Annual General Meeting (AGM) of the Members of the Company will be held on **Thursday, the 15th day of October, 2020 at 11.00 a.m.** Indian Standard Time (IST) through Video Conference (VC) or Other Audio Visual Means (OAVM) pursuant to and in compliance with all the applicable provisions of the Companies Act, 2013 and the Rules made thereunder and the Securities and Exchange Board of India ("SEBI") (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with General Circular No.14/2020 dated 8th April, 2020, 17/2020 dated April 13th 2020 and 20/2020 dated 5th May, 2020, and other applicable circulars issued by the Ministry of Corporate Affairs ("MCA") and SEBI dated 12th May, 2020 (collectively referred to as "relevant circulars"), to transact the business as set forth in the notice of AGM dated 17th June, 2020.

The Annual Report of the company for the financial year 2019-2020 along with the notice of AGM and other reports / documents will be sent to the members on **19th September, 2020** through electronic mode only to all the members whose e-mail addresses are registered with the RTA or Company or made available by the Depositories as on 11th September, 2020. The AGM documents are available on the Company's website www.natcopharma.co.in and also on the website of the Stock exchanges i.e. BSE Limited at www.bseindia.com and National Stock Exchange of India Ltd at www.nseindia.com respectively. Members are requested to note that physical / hard copies of the AGM documents will not be sent by the Company.

Instructions for remote e-voting during the AGM

Only members who hold shares either in physical mode or in dematerialized form, as on the cut-off date i.e. 8th October, 2020 shall be entitled to cast their votes on all the resolutions set forth in the notice of the AGM using remote e-voting through electronic system (e-voting) during the AGM, Provided by National Securities Depository Limited (NSDL).

The members are further informed that

- The ordinary and special business as set out in the Notice of AGM may be transacted through voting by remote e-voting or e-voting system during the AGM.
- The remote e-voting period shall commence on **12th October, 2020 at 9.00 A.M. (IST) and ends on 14th October, 2020 at 5.00 P.M. (IST)**. The remote e-voting shall be disabled by NSDL thereafter. Once the vote on a resolution is cast by the Member, he/she/it shall not be allowed to change it subsequently.
- The cut-off date for determining the eligibility of members to vote by remote e-voting or at the AGM is 8th October, 2020. Any person who become a member of the Company after sending the notice of the meeting and holding shares as on the cut-off date i.e. 8th October, 2020 may obtain the login ID and password by sending a request at evoting@nsdl.co.in or investors@natcopharma.co.in. However, if he/she is already registered with NSDL for remote e-voting then he/she can use his/her existing User ID and password for casting the vote.
- Members holding shares as on cut-off date and who have not already cast their vote by remote e-voting shall be able to exercise their right to vote through electronic voting system provided during the AGM. Members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM through VC/OAVM but shall not be entitled to cast their vote again.
- The instructions for remote e-voting, e-voting during the AGM, participation in the AGM through VC/OAVM and manner in which the user id and passwords can be obtained by members whose email address are not registered with Company/ Depository to enable them cast their vote and register their email address are provided in the Notice of AGM. The notice of AGM is available on Company's website www.natcopharma.co.in and also on the website of the stock exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the website of NSDL viz <https://www.evoting.nsdl.com>
- In case of any queries relating to e-voting you may refer to the FAQs for shareholders and e-voting user manual for shareholders available in the download section of <https://www.evoting.nsdl.com> or call on toll Free No.1800-222-990 or send a request at evoting@nsdl.co.in.
- In case of any grievances connected with facility for e-voting, please contact Mrs. Sarita M, Assistant Manager, NSDL, 4th Floor, "A" wing, Trade World, Kamala Mills compound, SaritaM@nsdl.co.in or at 18500222990.

Members for joining the AGM through VC or OAVM:

Members holding shares as on cut-off date will be able to attend the AGM through VC/OAVM or view the live web cast of AGM provided by NSDL at <https://www.evoting.nsdl.com> by using their remote e-voting login credentials and selecting the EVEN for Company's AGM. The detailed instructions to members for joining the AGM through VC/OAVM is set out in the notice of AGM.

Manner of receiving AGM documents or user id and password for members whose email address are not registered with the Company / Depository are as follows:

Members who have not registered their email address are requested to send a request to the Registrars and Share Transfer Agents of the Company M/s. Venture Capital and Corporate Investments Pvt Ltd or the Company at info@vcclindia.com or investors@natcopharma.co.in respectively by providing their details to obtain the Notice of AGM.

The Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 13th October, 2020 to Thursday, 15th October, 2020 (both days inclusive) for the purpose of AGM.

For NATCO Pharma Limited
Sd/- M. Adinarayana
Company Secretary & Vice President
(Legal & Corporate Affairs), FCS 3808

Date : 18th September 2020
Place : Hyderabad

BUSINESS STANDARD

P.D: 19/09/2020



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Date : 19.09 Place : And